



## MATERIAL HANDLER

**POSITION SUMMARY:** This position assists production with material inventories needed for assembly.

**RESPONSIBILITIES:**

- Ensure material inventories are maintained for uninterrupted operation.
- Operating pallet jacks, and/or forklift to place incoming materials in assigned areas.
- Complete all required related documentation.
- Follow all work instructions and quality control documentation.

**QUALIFICATIONS:**

- High School Diploma or equivalent
- 2+ years related work experience, preferably in a manufacturing environment
- Must possess good communication skills, written and verbal, and must be able to interact with customers and employees.
- Strong attention to details, highly organized, able to multi-task.
- Must be punctual and dependable, able to work with little supervision. Must be able to maintain files in a neat and orderly manner

All employees are expected to set the highest level of safety expectation in their work, display the highest level of safe behavior, actively participate in PSIMP's safety program, and adhere to all safety rules and regulations. Employee Health & Safety is a part of our company culture and participation is required for all employees.

***PSIMP an Equal Opportunity Employer.***

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